

## **Friends of Cancer Research – Donor and Constituent Privacy Policy**

Friends of Cancer Research (*Friends*) respects the privacy of each of our donors. *Friends* understands the importance of protecting the privacy of personal information, especially in today's increasingly electronic environment. In addition to IRS reporting guidelines, we respect and protect the privacy of our constituents and adhere to the following guidelines.

- Information about donors and donations is handled with respect and confidentiality.
- We do not exchange, lend, rent or sell our donor lists to third party organizations.
- The personal information you provide when making an online donation or registering for an event will not be disclosed to any unauthorized third parties.
- Amounts of contributions will not be disclosed.
- Any donor wishing to remain anonymous will not be recognized in any *Friends* materials.
- When you make a donation online, a secure connection is established and your information is encrypted. The secure connection is maintained until the transaction is completed or terminated.
- Employees of *Friends* are not permitted to use this information for any purpose other than to carry out the services they are performing for the benefit of the organization.
- If you provide us with your mailing address or email address, you may receive periodic mailings about *Friends* and our programs or upcoming events. If you prefer to not receive these mailings, please let us know by sending an email to [bstradford@focr.org](mailto:bstradford@focr.org) or by calling 202-944-6700 and asking for the Development Department.

If you have provided your telephone number online, you may receive telephone calls from us regarding your donation or responding to requests you may have made.